

Okaloosa County Clerk of Court Volunteer Application



Your Contact Information

Name

Date

Street Address

City

Phone Number

E-mail

Are you at least 17 years of age

Preferred Location

Preferred Days

Preferred Hours

Fort Walton Beach

Monday

Crestview

Tuesday

No Preference

Wednesday

Thursday

Friday

Area/ Type of Work Desired

General Office Duties

Information Systems

Customer Service

Event Assistance

Court Related

Education / Work Experience

High School

Graduated

College or University

Dates Attended

Degree
Received

If yes, what degree

Major / Minor

Previous or Current Employer

Dates Employed

Duties and Responsibilities

Phone

Previous Employer

Dates Employed

Duties and Responsibilities

Phone

Skills / Other

List office equipment you can operate

List software programs you use

Foreign Language

If yes, what language

Yes No

Have you ever been convicted of any
crime, excluding minor traffic offenses?

If yes, please explain

How did you hear about this volunteer opportunity?

Clerk Website

Friend

College/University/School

Other

Clerk Facebook Page

Club/Organization

VOLUNTEER STATEMENT:

(Please Initial)

I understand that this application will be given every consideration, but its receipt does not imply that the applicant will be accepted.

I understand that the Clerk & Comptroller's Office may verify my criminal record, my driving record, and my background.

I agree to conform to the rules and regulations of the Clerk & Comptroller's Office.

I understand that this is an opportunity to perform volunteer services and that I will receive no payment for my service.

I certify that the information I have provided on this application is true and accurate and may be checked by the Clerk & Comptroller's Office. I understand that if I am accepted, any false or misleading information given in my application or interview is grounds for termination of my volunteer services.

Signature

Date

Return completed applications to:

Human Resources
Okaloosa County Clerk of Court
850-651-7200 X4403
hr@okaloosaclerk.com