



# Retail Cash Payment Solution

## Frequently Asked Questions

### How do I make a cash payment to Okaloosa County Clerk of Court?

Go to our court's payment website page at [pay online](#). Key in your citation/case number and follow the payment prompts, you will have the option to select the cash payment option. You can print a copy of the PaySlip (the payment order code) or have the payment code sent to directly to your mobile phone or email address; and then follow the next three simple steps:

#### Step 1

Bring the PaySlip to the store location selected to make a payment.

#### Step 2

When the payment is made, the cashier will scan your PaySlip and print the receipt.

#### Step 3

Keep the receipt for your record.

**Clerk of the Circuit Court and Comptroller**  
**1st Judicial Circuit**  
**Okaloosa County Florida**

Phone [850-689-5000](tel:850-689-5000) 101 E. James Lee Blvd, Crestview, Florida 32536 [Español](#)

Record Search > Payment > Receipt

**Pay with Credit/Debit Card**  
Fast, easy and secure. Use your credit/debit card to make your payment.

**Pay with Cash at**  
Fast and easy checkout using your smartphone. Some locations open 24 hours. Your payment will be posted within 15 minutes.

### Record Search

Please enter your citation or case number to search for your record(s).

Citation or Case Number:

Case Number Example: 2014 TR 00123456 F  
Citation Number Example: ####ABC or A#B#C#D

[If you do not know your citation or case number, locate it here.](#)

In many cases, you may not know your citation or case number. You can search for it by clicking the link below. Once you have located your citation number, you will need to return here and enter it in the box above in order to make your payment.

To make a payment using a credit/debit card or by check please call [888-812-1533](tel:888-812-1533)  
Mon - Fri 7am - 12am and Sat - Sun 9am - 6pm EST

powered by nCourt

## What is a PaySlip payment code?

The PaySlip has all the information and instructions you will need to make your cash payment. You can print the PaySlip or have the payment code sent to your mobile phone or email.

## Example PaySlip.

The image shows a sample PaySlip titled "Pay with Cash at 7-ELEVEN". It includes a green header with the title and a sub-header "Cash payments made easy". Below this, there are three numbered steps: 1. "Take this payslip and your cash payment to a participating store", 2. "Give Payslip to cashier and tell them the amount you want to pay", and 3. "Keep your receipt as confirmation of your payment". A section titled "7-Eleven Cashier Instructions" lists five steps for the cashier: 1. Customer must pay exactly \$99.99, 2. Scan barcodes below, 3. Key in the desired amount of payment and press Total, 4. Collect the payment from the Customer and tender the transaction, and 5. Provide the Customer with the receipt. The bottom of the slip features logos for 7-ELEVEN, PAYNEARME, and PayNearMe. A disclaimer section includes a seal of the Charlotte County Clerk of Court and lists terms such as expiration date (12/31/18) and contact information (1-888-714-0004).

## What is the total amount I can pay with cash at the retail store?

The total amount that can be accepted per PaySlip is \$1,000.

## Can I pay with cash and a credit/debit card?

No. Only cash is accepted for the total amount due on the PaySlip. The stores will not accept any other types of payment.

## How do I select a location to make a cash payment?

You can select any store location based on the city or zip code you provide.

## Am I restricted to make a cash payment only at the store I selected?

No. If you select 7-Eleven®, you can go to any 7-Eleven location to make a payment. However, once 7-Eleven is selected, you cannot make that payment at a Family Dollar® store – unless you process a new PaySlip for a Family Dollar location.

## Can a cash payment be made at locations outside of Florida?

Yes. You can make cash payments in any state where the participating stores are located.

## What happens if my PaySlip expires?

If your PaySlip expires, you will need to process a new one at our payment website at [pay online](#).

## Who do I contact if I need assistance with my cash payment?

To get assistance while you are still at the store, please call PayNearMe support at **1 (888) 714-0004**.