



**OKALOOSA COUNTY CLERK OF CIRCUIT COURT AND COMPTROLLER BAIL
BOND AGENT REGISTRATION**

Agents are required to register and file a certified copy of the power of attorney with both the Clerk and Sheriff by April 1st of each odd-numbered year in the county in which the agent resides. (FS 648.42) The Clerk may not permit registration unless the agent is currently licensed and appointed by the department of Financial Services. An agent may also register in any other county.

Registration Period: April 1st 20__ to March 31, 20__ License No: _____

Name: _____ County of Residence: _____

Surety Company: _____

Address: _____

Surety Company Email Address for Notices: _____

Phone/Office: _____ Cell: _____

Insurance Company: _____

List of Representatives

Phone/Cell Number

<u>List of Representatives</u>	<u>Phone/Cell Number</u>

Agent agrees to the following:

1. To give written notice to the clerk within 10 working days of any change in agent's principal business name, address, phone number or email address, and for any change in name, home address, email address or phone number for him/herself. §648.421, Fla Stat.
2. Any licensed agent who is authorized and appointed to sign the appointed agent's name to bonds must file a copy of the power of appointment given to the appointed agent from each insurer with the Sheriff and Clerk in the county where the appointed agent resides and with the Department of Financial Services. §648.43, Fla. Stat.
3. All agents that are corporations must register their corporate name and any fictitious name ["Doing Business As" (D/B/A)] with the Department of State, Division of Corporations and with the Clerk. §865.09, Fla. Stat.
4. By signing this contract, you authorize electronic notification of court notifications and forfeiture notices per §903.26(2)(a), Fla Stat.

The following items are **required** to complete the registration process:

Letter of Appointment: Copy of State License (ID):

Original/Certified Copy of Recorded Power of Attorney:

Agent's Signature: _____

Date: _____

Sheriff



Eric Aden, Okaloosa County Sheriff

Headquarters: 50 2nd Street, Shalimar Florida 32579-1234
Phone: (850) 651-7410, Email: Sheriff@sheriff-okaloosa.org

Registration of Bondsman Form 2023

Date: _____

Name of Bondsman: _____

Name of Bond Company: _____

Address: _____

Name of Insurance Co: _____

Phone Numbers: Office: _____ Cell: _____

Fax: _____ Other: _____

List of Representatives:

_____ Cell: _____

_____ Cell: _____

_____ Cell: _____

_____ Cell: _____

_____ Cell: _____

Need the Below Listed Items:

*Letter of Appointment: _____ * Copy of State License: (ID) _____

*Original/Certified Copy Recorded Power of Attorney: _____

*Have Registered with the Clerk of Courts – Court Financial Svc Ft. Walton Beach: _____

Bondsman Signature



The Okaloosa County Sheriff's Office is dually accredited by the Commission for Florida Law Enforcement Accreditation and the Commission on Accreditation for Law Enforcement Agencies.

The Okaloosa County Sheriff's Office provides equal access and equal opportunity in employment and services and does not discriminate.

